



## Learning and Information Services Faculty Liaison Newsletter No. 7 November 2006

### Back by popular demand.....

Following evaluation of the **pilot postal book loan service for part time and placement students**

LIS has decided to make this a permanent service. Therefore, **all students on a part time course or on a placement of over 4 weeks will be entitled to free postal loans.** A form (available from any Campus library) needs to be completed letting us know placement dates and temporary address arrangements.

### Institutional repository project

LIS is currently setting up an institutional repository that aims to provide an online environment to which staff can submit research and scholarly papers, it is hoped that this will develop into a hub of institutional expertise, capturing the different types of research and scholarship taking place and encouraging academic and support staff alike to publish their work.

The repository is not yet available for staff to use as we are currently completing its configuration. Initially the repository will hold internal papers that do not have publisher copyright restrictions placed upon them. We are looking for some sample papers from across the College that we can use to populate the repository during its pilot phase. If you have any papers, reports, presentations etc that have not been published elsewhere and you are happy for these to be shared with colleagues via the repository please send them to Hannah Hough [HHough@ucsm.ac.uk](mailto:HHough@ucsm.ac.uk).

### Shelving Project

Lancaster Campus Library has recently undertaken a mammoth job of replacing shelving in two zones during the busiest term of the year. The job was essential as the shelving had started to disintegrate and was condemned by H & Safety. Students were entitled to extra loans during the closure period and a runner service was provided to collect books from closed zones.

I am sure all staff will agree the new shelving is a real improvement and will last for many years to come.

Thank you for bearing with us during this unexpected upheaval.

### Recent changes to LIS service:

- Students can now reserve 6 items at any one time (instead of 5)
- External borrowers may reserve 1 item at a time (previously they were not allowed to reserve items)
- When placing a reservation, users can now edit the 'last useful' date an item is needed by.
- Emails are now sent to users who are reaching the 90 day limit by which they need to pay a fine by (then they will be blocked from borrowing further items)
- Emails are now also sent if a fine goes over £20 (again this will block their library loan entitlement until the fine is paid off, or arrangements are made to pay off the fine in instalments.

### Andy Forrest Sabbatical Leave

In line with the Corporate Plan's intended outcome for 2009 of 'facilitated easy access to all appropriate information and e-resources for staff and students', Andy Forrest, LIS Officer (Learning Technology) is currently on sabbatical leave to explore the possibility of implementing a digitisation service within the College. This is with particular regard to the new CLA extension regarding digitisation and scanning that is now available on a trial basis to all HEIs.

Andy expects the following outcomes from the sabbatical:

- o Clear guidelines for staff and students on what the new licensing arrangements allow and disallow in the digital environment
- o Technical evaluation of digitisation equipment for both print and multimedia
- o Assessment of accessibility issues with regards to online media
- o Initial criteria established for a digitisation service FAQs on copyright and use of the service



# LIS Support for your School or Division



Since the restructure of LIS the liaison team service available to academic members of staff has expanded. Additional Learning Advisors are now available to support various activities including information fluency training for staff and students, advice and development around the print and electronic resource collections, creation of online course reading lists and many more.

To fully utilise the staffing in our new team some Schools and Divisions will find that their LIS liaison contact has changed. We will have contacted many of you already with new details but if you are unclear who your subject contact is in LIS please see the LIS website at: <http://www.ucsm.ac.uk/lis/libinfo/contacts/facultyliaison/index.php>

If you have any concerns or queries about these changes please contact Hannah Hough (x6181) or James Fraser (x4496).

## Head of the AHSS Faculty Liaison Team: **Sarah Ruston**

School	Contact	Base	Phone	E-mail
Applied Social Sciences	Emma Cooke	Lancaster	01524 38 4496	E.Cooke@ucsm.ac.uk
Business and Enterprise	James Fraser	Lancaster	01524 38 4496	JFraser@ucsm.ac.uk
Culture, Media and Environment	Emma Cooke	Lancaster	01524 38 4496	E.Cooke@ucsm.ac.uk
Sports and Outdoor Studies	Sarah Ruston	Ambleside	015394 30 244 internal ext. 5244	SELRuston@ucsm.ac.uk

## Head of the Education Faculty Liaison Team: **Lisa Toner**

Division	Contact	Base	Phone	E-mail
Childhood, Adolescent and Creative Studies	Kim McGowan	Lancaster	01524 38 4496	KMcgowan@ucsm.ac.uk
Education Studies	to be confirmed	Ambleside	015394 30 310 internal ext: 5310	
English & Literacy	Philippa Hope	Ambleside	015394 30 310 internal ext: 5310	PNHope@ucsm.ac.uk
History and Geography	Irene Morris	Carlisle	01228 61 6209	IMorris@ucsm.ac.uk
ICT	Kim McGowan	Lancaster	01524 38 4496	KMcgowan@ucsm.ac.uk
Maths & Numeracy	Irene Morris	Carlisle	01228 61 6209	IMorris@ucsm.ac.uk
Modern Foreign Languages	Lisa Toner	Lancaster	01524 38 4682	LJToner@ucsm.ac.uk
Religion and Philosophy	Lisa Toner	Lancaster	01524 38 4682	LJToner@ucsm.ac.uk
Science & Technology	Philippa Hope	Ambleside	015394 30 310 internal ext: 5310	PNHope@ucsm.ac.uk
Primary and Secondary Programmes in London	Lisa Toner	Lancaster	01524 38 4254	LJToner@ucsm.ac.uk

## Head of the Faculty of Health and Social Care Liaison Team: **Margaret Harper**

School/Directorate	Contact	Base	Phone	E-mail
Medical Imaging Sciences	Liz Mailer	Lancaster	01524 38 4496	MEHMailer@ucsm.ac.uk
Nursing and Midwifery	Trudy Purkiss	Carlisle	01228 61 6209	TLPurkiss@ucsm.ac.uk
Nursing and Midwifery	Lesley English	Lancaster	01524 38 4496	LEnglish@ucsm.ac.uk
Rehabilitation and Public Health including OT and Physiotherapy	Margaret Harper	Carlisle	01228 61 6219	MHarper@ucsm.ac.uk
Social Work and Applied Behavioural Studies	Graham Shields	Lancaster	01524 38 4496	GJShields@ucsm.ac.uk