

Search Tips and Special Features

Use	To
AND	Narrow search and retrieve records containing <i>all</i> of the words it separates.
OR	Broaden search and retrieve records containing <i>any</i> of the words it separates. The can be used instead of 'or' (e.g., 'mouse mice rat' is equivalent to 'mouse or mice or rat').

Using Advanced Search makes it easy to perform [field-specific searches](#) (e.g., author, title, keyword), construct [Boolean queries](#) (i.e., AND, OR, NOT), limit searches by database, publication type and date, and even specify the presentation of results.

Further Help

Please contact a member of LIS staff if you need any help using E-Resources.

We are very happy to spend time helping you with your information searching needs.

You can make an appointment to see a Learning Advisor for your subject area, below is a link to the staff contact page of the LIS web site:

<http://www.ucsm.ac.uk/lis/libinfo/contacts/facultyliaison/index.php>

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Learning and Information Services



Getting Started with E-Resources

BHI (British Humanities Index)

This leaflet will help you to start using BHI.

British Humanities Index (BHI) contains references relating to the humanities from articles in over 200 British journals and major newspapers from 1962, covering the arts, music, philosophy, religion, literature, economics, history, politics and current affairs.

IMPORTANT:

- **BHI does not provide full-text journal articles**
- You will need your ATHENS passwords to access BHI.
- Please check your college email for your ATHENS passwords.
- Please contact a member of LIS staff if you can't access your ATHENS passwords.

This guide is available in other formats on request.

Step 1

Go to the Library and Information Services Website:

<http://www.ucsm.ac.uk/lis>

Step 2

Click on the link to *eResources* (on the left of the page).

Step 3

Scroll down the page and click on the link to BHI.

Step 4

Enter your ATHENS username and password.

Step 5

Enter your keywords or phrases into the search box.

Change the subject area to Arts and Humanities.

Read the information from the *Search Tips* link.



Step 6

You will now see a list of results.

Click on *view record* to access an abstract of the articles content and all the citation references that you will need for your bibliography.



Step 7

You can click on the *save/print/email* link if you wish to record the information.



Step 8

You can now use the library catalogue to see if we subscribe to the particular journal that the document appears in.